



VICTORIAN RIFLE ASSOCIATION INC

COUNCIL MEETING 27th August 2020 Virtual Meeting

Meeting Opened: 6.10pm

ATTENDEES: Garry Kay (GK), Frank Conner (FC), Albert van Wyk (AvW), Trevor Rhodes (TR), Peter Farley (FP), Alan Wright (AW), Craig Weaire (CW)

APOLOGIES: NIL

MINUTE TAKER: Nikki Rees (NR)

MINUTES OF PREVIOUS MEETING: Held on 23rd July 2020

Business Arising: PF requested more information from Councillors regarding the future direction of electronic targets at Wellsford. The proposal for five electronic targets was again agreed upon with PF proceeding with the development of a plan.

REPORTS

1. Chairman's Report

The Chairman mentioned that the updates he needed to provide would form part of the agenda items below. GK acknowledged that he had received a response late last night from the NRAA Chairman regarding the ECI's.

2. Treasures Report -

AvW said that the 2019/20 audit is coming to its final stages with the auditor now calling for copies of invoices and bank deposits. He mentioned that the VRA does not have an asset register that clearly identifies items of value and the process for depreciation and that this may be a recommendation from the Auditor. Membership fees have been paid to the NRAA for the 2020/21 members.

Account Balances as at 27th August 2020

Interest Bearing Account	\$229,095
Trading A/C	\$67,976
Junior Development Fund A/C	\$3,000

3. Executive Officer Report

NR provided the Councillors with a written report. Memberships have been completed with overall statistics to be provided to Councillors in the next two weeks. NR currently holds the firearm dealers' licence and is still waiting on LRD to provide online access. She proposed that the VRA provide firearms transfers free of charge to VRA members for a trial period when she receives the online access. This will provide the members with a significant cost saving with some dealers currently charging \$50 for a transfer. NR gave an update on planning for the AGM and was now waiting on further information regarding the

date etc. NR is awaiting on an answer from Marsh Advantage regarding the public liability insurance question, having received information from the SSAA insurance company. NR will communicate to clubs about insurance once all information has been received. NR provided a graph regarding shop sales from 1-24th August 2020 and 1-24th August 2018. 2019 sales figures were not relevant due to the shop being closed for renovation during 2019. These figures do not include membership sales.



General Business

4. Councillor Guiding Principles/Meeting Guidelines

Councillors were provided with several policies to approve including VRA Councillor Guiding Principles and Council Meeting Guidelines. These will be available on the website via a Policy Register Tab within the “Admin” drop down box. Both policies approved by Council.

5. VRA WHS Policy

NR forwarded the Councillors a new VRA WHS Policy for review. This document applies only to all VRA employees, competitors, contractors, visitors and volunteers and to other persons at risk from work carried out at the Wellsford Rifle Range. The bullying, harassment and conflict resolution content has been removed and will form the basis for a separate policy. The WHS policy will be available on the website in the Policy Register section. This policy was approved by Council.

6. Life Membership Principles

NR provided the Council with a document outlining the life membership principles for publication on the website in the policy register. This will provide members with guidelines for nominating individuals for life membership.

7. Online Shop

AvW spoke about the need for an online shop which would have been financially advantageous during Covid lockdown. He received an example of an online shop from Josh Weaire (Nagambie RC), however after further investigation that product did not link with the VRA’s inventory system. AvW believes that the VRA should leverage some of its current capital to develop and implement an online shop that includes new accounting software

and point of sale equipment. TR said he believes that the VRA should only sell powder, projectiles and primers and leave all other products to QRA. TR said there should be a voluntary shop manager and that NR should oversee the management of the shop. CW said he did not believe a voluntary shop manager would be the most efficient way forward. AW said he thinks an online shop is a good idea and would be an enhancement of what we are already providing. GK mentioned it would be a better service to provide to members.

AvW put forward a motion that Council approves an investment to establish an online shop, new inventory management system and accounting platform.

Motion Carried.

Action Item	Responsibility
NR to contact Techmark in SA for formal quote	NR

8. Online programs for members

AvW spoke about the VRA implementing several new syllabus training items in digital format. These could be distributed online, via the website or be available in the new online shop. It would become a mechanism to connect our members and impart further value to our shooters. AvW does not foresee a specific monetary investment and would work on a proposed syllabus and program. The topics may include things such as wind reading, reloading tips etc. Council endorsed the idea for establishment of the online programs with AvW to provide more information and structure to Council.

Action Item	Responsibility
AvW to provide more information to Council	AvW

9. AGM

Councillors discussed the viability of holding the AGM on the 17th October 2020 due to the current Covid restrictions. It was decided that the AGM would be postponed until December with possible holding it during the Queens. If the Queens cannot be held during the 2nd December – 6th December 2020 due to interstate borders still being closed, then perhaps the VRA could hold an intrastate shooting event which could lead into the AGM.

GK spoke about the need to have a procedure in place for the election of Councillors and PF said that whatever the process was it needs to be clearly communicated to the members prior to voting.

Action Item	Responsibility
NR to notify members of event changes	NR
GK to develop processes around voting for the 3 positions & forward to NR for distribution	GK

10. Champ of Champs/DRA Teams weekend

Councillors discussed the viability of continuing with this event on the 17/18th October 2020. It was decided that the DRA Teams event would be cancelled for 2020 and that the Champion of Champions event would try to be rescheduled to December 2020 (possibly before the Queens Series) if Covid restrictions allow.

Action Item	Responsibility
NR to inform members of event changes	NR

11.NRAA AGM – Questions for submission

GK spoke about the upcoming NRAA AGM and the information that had been provided to him regarding topics. GK would like to ask for feedback from VRA members and have these submissions received by COB 21st September 2020.

Action Item	Responsibility
NR to distribute information to members with responses to be send to Exec Officer by 220920	NR

12. Queens 2020 – EOI communication

AvW suggested that the VRA distribute a survey via email and other social media platforms asking shooters if they would attend the VRA Queens if Covid restrictions had been eased and borders re-opened. The purpose of this would to be to gauge interest with interstate shooters to allow Council to make an informed decision on the 17th October 2020 as to the viability of holding the 2020 Queens Series. Reply to be submitted by the 7th October 2020.

Action Item	Responsibility
NR to develop survey and distribute	NR

13. Teams Match – NRA UK

PF spoke about the idea for a teams match originally raised by AvW some months ago. PF mentioned that we could adapt the NRA UK version and it might be a suitable event to hold when Covid restrictions ease as it would not require big groups of people and minimal logistical requirements. This item has been deferred to a later meeting.

14. Agenda item removed due to confidentiality.

15. Agenda item removed due to confidentiality.

16. Agenda item removed due to confidentiality.

Meeting Closed: 8.45pm

Upcoming Council Meetings

- Thursday 24th September 2020 – 6pm
- Saturday 17th October 2020 – 6pm

Councilor Portfolios - August 2020

	<i>Topic</i>	<i>Councillor Allocated</i>
1	Treasury/VRA Shop Staffing – HR F Class State Teams	Albert van Wyk
2	Technology NRAA Scoring and Statistics	Frank Conner
3	Events – Queens NRAA Scoring and Statistics	Alan Wright
4	Events – DRA & Other VRA OPM's All regional club PM's	Trevor Rhodes
5	Renewal of Wellsford Licence Other State Teams	Garry Kay
6	Membership Communications and Marketing Sponsorship for Events	Peter Farley
7	Strategy & Operational Policies Updating rules/by laws Updating Range Standing Orders	
8	Resident Club Liaison & Wellsford Range Facilities	Peter Farley